



Early Childhood and Elementary Honorable Character and Conduct Expectations

Our philosophy of discipline is redemptive in nature. Discipline is discipleship. At Covenant our goal is to train and nurture children in the precepts of the Word of God so that they become more Christ-like in attitude and action. We want to provide an atmosphere which is both preventive and corrective with the goal in view of encouraging students to develop self-discipline. Honorable character, conduct and discipline is therefore a foundational aspect of our instructional program.

Parents are responsible to God for the discipline of their children, and CCA endeavors to partner with the parents when corrective discipline is needed. We believe that a positive and constructive working relationship between the school and a student's parents/guardians is essential to the accomplishment of the school's mission. By enrolling one's child in CCA, the parent consents to the teacher's and/or principal's judgment and discretion. The school reserves the right not to renew a student's enrollment contract if the school reasonably concludes that such a positive working relationship is not possible.

The teacher is charged with the responsibility of cultivating an environment that encourages joyful learning endeavors by maintaining an orderly classroom and well-disciplined students. Conduct training is modeled by teachers as they provide explicit instruction and positive reinforcement, while applying an established hierarchy of consequences for misbehavior through a program called *Honorable Character*[®]. The implementation of this program across our school helps our students to develop habits that promote learning and order in the classroom through Christ-like behavior. [Here](#) are the Honorable Character traits that are developing in our students as they practice and learn healthy habits for manners and conduct.

Teachers will keep disciplinary measures in line with our *Honorable Character*[®] system and will provide training on "defining character" when they see a student who needs focused development on a particular character trait. The goal is to help students develop self-discipline and behaviors that are honoring to God and others.

In the event that a student continues to exercise poor judgment and/or is uncooperative with following the *Honorable Character*[®] system, he/she may be referred to the principal for further action. Disciplinary offenses will be viewed in the following way:

Level 1 – Level 1 offenses are dealt with by the teacher as part of the classroom management plan and the offense will be communicated to the parent as deemed necessary and in accordance with the management plan. Consequences may include a warning for first offense, verbal reprimand, withdrawal of privileges, community service, or time-out. Examples of Level 1 offenses include:

- Minor disruptive behaviors
- Failing to follow directions or classroom procedures
- Minor inappropriate verbal/physical teasing of another student
- Dress code violations
- Personal Appearance Guideline violations
- Failure to display Honorable Character and appropriate manners

Level 2 – Level 2 offenses automatically require communication with parents. Depending upon the nature of the offense and the student’s response, it may also result in a conference with the parents and/or referral to the office. A referral to the office at this level will usually be intended to impress upon the student the seriousness of the offense and allow the administration the opportunity to counsel the child and support the teacher. Consequences at this level may include those listed in Level 1 in addition to time/detention spent in the office doing assignments as determined by the classroom teacher and principal. Depending on the nature of the Level 2 offense, it may be handled as a Level 1 offense. Examples of Level 2 offenses include:

- Actions/attitudes which are spiritually detrimental to the school
- Verbal/physical teasing/abuse of others
- Repetitive behaviors of harassment or intimidation
- Acts of unkindness/cruelty
- Failing to show respect to students, faculty, staff, or other adults
- The use of inappropriate language
- Habitual violation of Level 1 offenses

Level 3 – Level 3 offenses will result in an automatic referral to the principal. It may also require a parent conference with the teacher and administrator. At this level, discipline may include detention, community service, in-school or out-of-school suspension, expulsion or a combination thereof. In addition, a student may be placed on disciplinary probation. Examples of level 3 offenses include:

- Rebellion as characterized by deliberate disobedience or defiance. These deliberate behaviors/actions include but are not limited to:
 - Dishonesty and deception (lying, cheating, stealing)
 - Rudeness or disrespect of students, faculty, staff, or other adults (eye rolls, talking back, being argumentative)
 - Use of obscene, vulgar, or profane language/gestures (including taking the Lord’s name in vain)
 - Abuse/assault of any kind towards others or the threat of violence
 - Acts of unkindness or cruelty (including fighting; hitting/kicking in anger with intention to harm)
 - Vandalism (destruction or defacing of the building and facilities, school books and supplies belonging to CCA or other people’s property)

- Habitual non-conformity to school rules
- Any action by a student and/or his parent(s) or guardian that seriously interferes with the school's ability to accomplish its educational or spiritual purposes.
- Inappropriate sexual touching, language, or gestures towards another person.
- Sexual harassment toward another person, including students or staff of the same or opposite gender.
- Embracing or advocating for a lifestyle, act, or practice that is incongruous with the school's Statement of Faith.



Early Childhood and Elementary Honorable Character Conduct and Manners

Honorable Character Traits	Conduct Expectations	Habits/Manners
<p>Honor <i>Give preference to one another. Romans 12:10</i></p> <p>Obedience <i>Obey...for this is right. Ephesians 6:1</i></p> <p>Diligence <i>Whatever your task, work at it heartily. Colossians 3:23</i></p> <p>Wisdom <i>Who among you is wise? Let him show by his good behavior. James 3:13</i></p> <p>Kindness <i>Be kind, tenderhearted, and forgiving. Ephesians 4:32</i></p> <p>Self-Control <i>Be quick to hear, slow to speak, and slow to anger. James 1:19</i></p> <p>Orderliness <i>Let things be done decently and in order. 1 Corinthians 14:40</i></p> <p>Service <i>Serve one another in love. Galatians 5:13</i></p> <p>Attentiveness <i>Hear and increase in learning. Proverbs 1:5</i></p> <p>Cooperation <i>Look beyond your own interests and consider others. Philippians 2:4</i></p>	<ul style="list-style-type: none"> ● We cheerfully and promptly obey the authority under which we are placed. (1 John 5:2) ● We do not argue or negotiate. (James 1:19) ● We may appeal respectfully. (Proverbs 18:13) ● We love and honor one another. (Romans 12:10) ● We give encouragement to each other and praise for a job well done. (1 Thessalonians 5:11) ● We look for the good qualities in our classmates. (1 Corinthians 13:4-6) ● We speak quietly and respectfully with one another. (Romans 12:10) ● We do not tell secrets. (Proverbs 20:19) ● We do not use obscene language. (Job 27:4) ● We do not try to build ourselves up by pointing out the shortcomings of others. (Proverbs 30:32) ● We tell the truth. (Proverbs 14:5) ● We do not disrupt class. (Proverbs 21:23) ● We do not spread rumors or gossip. (Proverbs 21:23) ● We will not make excuses for our wrong actions but will admit them. (1 John 1:9) ● We will not hurt one another with unkind words or deeds. (Proverbs 12:18) ● We avoid cliques, clubs, or games that exclude others. (1 Corinthians 12:13-27) ● We do not accept teasing or fighting of any sort. (1 Corinthians 13:1) ● We consider one another's interest ahead of our own. (Romans 12:3) ● We do not push to be the first in line or out of the door. (Matthew 19:30) 	<ul style="list-style-type: none"> ● Use polite language with others (i.e., "may I please", "thank you", "excuse me", "yes, ma'am", "good morning", "goodbye", "I apologize", "please forgive me"). ● Use proper greeting when addressing an adult (i.e., Mr/Mrs/Miss/Dr). ● Open doors for women and others. ● Raise hand to ask permission to speak. ● Stand to speak when addressing an adult or when visitors enter the room. ● Respect other's property. ● Know areas and times to be quiet and respectful. ● Know the times and places males should remove their hats. ● Know and use proper table manners. ● Clean and care for your supplies and space. ● Make eye contact when speaking or spoken to. ● Offer your seat to adults. ● Younger children should know and use the "interrupt rule" (arm touch). ● Do not point.

<p>Initiative <i>Be doers of the Word, and not hearers only.</i> <i>James 1:22</i></p> <p>Honesty <i>Delight the Lord with truthful ways. Proverbs</i> <i>12:22</i></p> <p>Forgiveness <i>Do not pay back wrong for wrong.</i> 1 <i>Thessalonians 5:15</i></p> <p>Responsibility <i>Each of us will give and account of himself.</i> <i>Romans 14:12</i></p>	<ul style="list-style-type: none"> • We treat one another with respect and patience. (1 Corinthians 13:4) • We forgive others. (Matthew 6:12) • We comfort others when they are sad. (1 Corinthians 12:26) • We rejoice with others when they are happy. (1 Corinthians 12:26) • We work without complaint. (Philippians 2:14-16) • We clean up a mess we have made. (Luke 6:31) • We take good care of everything God has given us. (Titus 2:7a) • We keep our bodies healthy with good food, rest, and exercise. (1 Corinthians 6:19-20) • We keep our minds pure by dwelling on what is good and by not watching programs, video games, or social media, that are violent or otherwise inappropriate. (Romans 12:9b) • We nourish our spirits by reading the Bible. (Proverbs 3:1-6) • When we participate in on and off-campus activities, our character is honoring to our school, family, and God. (1 Peter 2:12) 	
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